



Kentucky NRCS/KACD Partner
Employee Handbook

November 2021

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MESSAGE FROM KY NRCS STATE CONSERVATIONIST

Welcome! It is my privilege and honor to welcome you to the Kentucky Conservation Family. The partnership between USDA's Natural Resources Conservation Service (NRCS) and the Kentucky Association of Conservation Districts is based on a long-standing tradition of cooperation to achieve the greatest conservation benefit for private lands in the Commonwealth. Your unique, shared position is vital to ensuring that continued success.

You are joining a group of elite conservation professionals who make a difference every day in the life of our cooperators. I encourage you to focus first on sharpening your technical skills, and KY NRCS is committed to providing you with the training framework you will need to make your work enjoyable and successful. This handbook will help guide you on where to locate virtual training, helpful websites, and personnel that can assist you as you begin your training path. The NRCS staff that you will work alongside in your local office will offer ample opportunities for you to shadow them on field visits and also provide direct, on-the-job (OTJ) training for the work specific to your area. Area and State level NRCS staff are also available to assist with your training needs.

Providing sound, scientifically-based and proven alternatives to address resource concerns that you identify on the landscape with our cooperators is the most important work you will do. In fact, Conservation Technical Assistance (CTA) is the largest program that USDA NRCS offers and is the backbone of our agency. You will work one-on-one with farmers (or other land managers) to document their decisions in a Conservation Plan and provide guidance as they implement those conservation efforts. Your assistance to help cooperators manage their natural resources in a sustainable manner will have lasting implications for future generations.

The importance of conservation is recognized at the local, state and federal government level and we can expect continued support of the various financial assistance programs described in this handbook to help offset landowner/operator costs. I am excited that you have chosen to become a part of Kentucky's conservation efforts - we cannot achieve our goals without dedicated staff such as yourself.

Congratulations, and best wishes for a successful and full-filling career!

Yours in Conservation,

Gregory Stone,
State Conservationist

USDA NRCS

MESSAGE FROM KACD EXECUTIVE DIRECTOR

Greetings!

Congratulations on your new position as a partnership technician! WELCOME! We are so excited to have you join our Kentucky conservation family! I have been working within the Kentucky Conservation Partnership for 17 years, and honestly can say starting as a partnership technician myself, was the best decision to start my career. I know that everything now is a bit overwhelming, but I hope that this handbook can be a wonderful resource for you. Study it, review it, keep it! Hopefully it will be a great document for you to use for many years to come.

Please visit the Kentucky Association of Conservation Districts (KACD) website for many other resources. (www.kyconservation.com) KACD is a private, grass-roots organization that is made up of the governing bodies of Kentucky's 121 Conservation District Board of Supervisors, or 847 Supervisors. It is also composed of some 30 Watershed Conservancy Districts Board of Directors. Our mission is to exchange information relating to the administration and operation of conservation districts and watershed conservancy districts; to affect cooperation between districts and agencies and organizations concerned with any and all phases of soil and water conservation; to promote the welfare of conservation districts and watershed conservancy districts and the people therein; and to maintain a strong and active membership in both KACD and the National Association of Conservation Districts (NACD).

We also have a place on our website just for you! I will be contacting you shortly with the password for the locked page. There are many resources you can find there, including a copy of the contract that your Conservation District has signed with KACD that details out the responsibilities of each party, time reports, coworkers email addresses and more. Be sure to check this page often because we are adding things all the time.

Welcome again, and if I can be of any assistance, please feel free to always reach out to me!

Sincerely,

Crystal D. Renfro,

Executive Director, KACD

The Relationship between NRCS & Conservation Districts in KY

There are 121 Conservation Districts in the state of KY (Logan County has a North and a South District). Conservation Districts are formed under the Kentucky Revised Statute 262.0 and are comprised of seven elected members who serve as the board of supervisors. They serve a term of 4 years and are up for re-election at the end of their term. Conservation Districts vary across the state in how they are funded and how much funding they actually have on hand. Some districts may be on a millage tax and receive a larger annual influx of funds. Districts not on a millage tax may have to rely solely on the discretion of the county's government to allocate money from their general fund to the District. Local funding levels may impact the number of services that each district is able to offer within their respective counties. Conservation Districts are also provided administrative guidance and policy by the KY State Division of Conservation (DOC), which employees field representatives to bridge the work between DOC and the Districts. You will hear the Districts talk about reporting to DOC as well as working with their field reps.

Districts meet monthly and work closely with the USDA-NRCS through a Memorandum of Agreement (MOA) that both entities have developed, signed and reviewed annually. The MOA identifies the roles and responsibilities that each provide in the conservation partnership. Each MOA may be different in specifics such as office space, administrative assistance, local programs, etc. but the one common goal is to provide professional, technical guidance to landowners and others throughout the local counties. Across the state you will find District offices that are housed in NRCS office space while other Districts may own/rent their own space. To get a full understanding of what/how your local Conservation District operates, visit with your board of supervisors as well as your NRCS District Conservationist for more specifics.



Natural Resources Conservation Service



POSITION DESCRIPTION

Soil Conservation Technician (Partner)

A soil conservation technician is assigned to the field office (FO) and services all the counties within the NRCS work unit. For this agreement the partner employee may be assigned to multiple NRCS work units as needed. The incumbent is responsible for providing technical support services and scheduling the installation and application of conservation practices. Works within a team concept to develop and implement ways to improve the efficiency, effectiveness, and quality of the products and/or services provided to internal and external customers. The work requires review of financial assistance requests under the provisions of federal agricultural programs.

MAJOR DUTIES

1. Application and Ranking process assistance for the Farm Bill Programs.
 - a. Assist with public information activities providing NRCS guidance and policy for the program application process.
 - b. Assist with onsite evaluation in gathering and compiling planning data during the ranking process.
 - c. Assist NRCS with the task of gathering aerial photos, land use maps, soil and topo maps, and any other pre-planning data to determine resource concerns and needs.
 - d. Gathering preliminary engineering design data to assist in completing cost estimates during the ranking and planning evaluation period.
 - e. Documenting existing resource concerns with photos and recording details as directed by NRCS staff.
2. Planning and contracting period process.
 - a. Assist NRCS staff with completion of CPA-52.
 - b. Assist with preliminary engineering surveys as directed by NRCS staff.
 - c. Gather preliminary planning data for required contract items.
 - d. Assist NRCS by developing maps (soils, location, watershed, etc.).
 - e. As requested, assist NRCS with developing planning documents in the appropriate software.
 - f. Be willing to obtain apprentice level planner certification and appropriate Job Approval Authority, if the need is identified by NRCS.
3. Installation of Conservation Practices and Reporting process.
 - a. Provide assistance to customers in completing required documentation such as engineering designs, specifications, and paperwork in accordance with the established guidelines.
 - b. Assist NRCS staff with completion of as-built documentation, which could include verifying layout, determining if engineering designs were followed, and documenting any issues found at the site.
 - c. Complete construction checkouts of practices to determine that specifications are met.
 - d. Obtaining photos of practices after installation and completing any required photo practice certification.
 - e. Monitor practice installation to ensure that design issues are identified and resolved to minimize impact to implementation practices schedule.
 - f. Assist with annual status reviews or contract reviews to ensure contracts/plans are within policy.
 - g. Monitor/Follow up with construction to ensure that practice follows the specification guidelines.
 - h. Performs all duties in a manner supportive of a safe and healthy work environment, and exercises safety precautions when exposed to dangerous objects, chemicals, extreme temperatures, etc.
 - i. Assist NRCS with success stories related to the mission of the agency.
 - j. Be willing to obtain apprentice level planner certification and appropriate Job Approval Authority, if the need is identified by NRCS
4. State Cost Share Program
 - a. Serve as the primary point of contact for public information activities and policy for the program application process.
 - b. Provide assistance to customers in completing required documentation for the state cost share program.

5. Civil Rights: a. Performs duties in a manner which actively supports civil rights policies regarding personnel rules and regulations and delivery of NRCS programs and services without regard to race, color, national origin, religion, sex, age, marital status, or mental and physical handicap.

6. Performs other relative duties as assigned in order to carry-out Farm Bill and Kentucky State Cost Share Program activities.

My NRCS Direct Supervisor(s): _____

Administrative

NRCS will send out an onboarding email to new employees with instructions on completing various forms to get access to the Shared Drive, software applications, etc. If you do not receive this within 5 business days, please request that your NRCS supervisor check on the status.

AD1143 Form must be completed to grant computer access. Your supervisor will send to NRCS Area Office for processing.

Refer to the following website to access forms, timesheets and other pertinent administrative information:

[KACD 75/25 Grant Resource Page \(kyconservation.com\)](https://www.kyconservation.com/kacd7525-grant-resource-page)

Password is KACD7525

- **Vehicle Management**

Vehicle Management System

https://usdafpacbc.servicenowservices.com/vm?id=return_a_vehicle_form&table=x_narns_veh_mgt_reservation&view=return_a_vehicle&sys_id=df0d81f1dbd78cd0f0ab750e0f96195d

Personal Vehicle Usage:

The partnership agreement only permits Personal Vehicle Usage (POV) in the event that a government vehicle is NOT available. It cannot be used for the convenience of the employee due to travel distance from residence, etc. The reason for this is that there were limited funds allocated in the agreement for mileage reimbursement.

If a government vehicle is NOT available, the employee must send the request *prior to use* to the NRCS supervisor. The NRCS Supervisor will forward to ASTC-Partnerships & to KACD Executive Director for approval. Please give as much time as possible to obtain all signatures – we recognize though that these may require short turnaround approval since you may not know ahead of time that a GOV vehicle is not available.

NRCS supervisor can direct you on where to obtain a WEX pin to purchase fuel for government owned or leased vehicles.

NRCS Programs

Technical Assistance

The **Conservation Technical Assistance Program (CTA)** provides our nation's farmers, ranchers and forestland owners with the knowledge and tools they need to conserve, maintain and restore the natural resources on their lands and improve the health of their operations for the future.

NRCS offers this assistance at no cost to the producers we serve. Our goal is to give our customers personalized advice and information, based on the latest science and research, to help them make informed decisions.



If a producer chooses to take the next step towards improving their operations, we can work with them to develop a [conservation plan](#), with suggested conservation practices that can help them reach their production and conservation goals.

They can also choose to apply for [financial assistance](#) to get help installing the conservation practices outlined in their conservation plan.

NRCS has [local Service Centers](#) across the country to help farmers, ranchers and foresters get started.

FSA [Kentucky State Programs \(usda.gov\)](https://www.usda.gov)

NRCS provides Technical Assistance to our partner, Farm Service Agency, for the Conservation Reserve Program (CRP). This assistance is a substantial in some NRCS field offices given the high levels of participation. The [CRP Program](#) is the USDA's single-largest, most effective environmental program. Producers enroll in CRP and plant long-term, resource-conserving covers to improve water quality, control soil erosion and enhance habitats for waterfowl and wildlife. In return, USDA provides producers with annual rental payments. CRP contract duration is from 10 to 15 years.

NRCS Financial Assistance

The link to each program will provide background information as well as a link to the most current application form for interested producers. However, the link and the information contained in this handbook are only to give new employees a working knowledge of NRCS Programs.

Work with your local NRCS Supervisor to gain understanding on all Financial Assistance eligibility, application process and policies before making commitments to any producer!

Environmental Quality Incentives Program (EQIP)

[Environmental Quality Incentives Program | NRCS Kentucky \(usda.gov\)](#)

The Environmental Quality Incentives Program (EQIP) is a voluntary conservation program that helps agricultural producers in a manner that promotes agricultural production and environmental quality as compatible goals. Through EQIP, agricultural producers receive financial and technical assistance to implement structural and management conservation practices that optimize environmental benefits on working agricultural land.

Eligibility

Agricultural producers and owners of non-industrial private forestland and Tribes are eligible to apply for EQIP. Eligible land includes cropland, rangeland, pastureland, non-industrial private forestland and other farm or ranch lands. Additional restrictions and program requirements may apply, but applicants must:

- Control or own eligible land
- Comply with adjusted gross income limitation (AGI) provisions
- Be in compliance with the highly erodible land and wetland conservation requirements
- Develop an NRCS EQIP plan of operations

Conservation Stewardship Program (CSP)

[Conservation Stewardship Program | NRCS Kentucky \(usda.gov\)](https://www.nrcs.usda.gov)



Deirdre-Birmingham-Faces of CSP

Have you ever looked across your property and thought about some land management goals you would like to take to the next level? Maybe we can help.

No one knows more about your land than you do, and no one knows more about conservation than we do. Together we can develop a plan tailored to your land and your goals to help you increase productivity and protect the value of your land.

Our Conservation Stewardship Program (CSP) helps you build on your existing conservation efforts while strengthening

your operation. Whether you are looking to improve grazing conditions, increase crop yields, or develop wildlife habitat, we can custom design a CSP plan to help you meet those goals. We can help you schedule timely planting of cover crops, develop a grazing plan that will improve your forage base, implement no-till to reduce erosion or manage forested areas in a way that benefits wildlife habitat. If you are already taking steps to improve the condition of the land, chances are CSP can help you find new ways to meet your goals.

Regional Conservation Partnership Program



The Regional Conservation Partnership Program (RCPP) promotes coordination of NRCS conservation activities with partners that offer value-added contributions to expand our collective ability to address on-farm, watershed, and regional natural resource concerns. Through RCPP, NRCS seeks to co-invest with partners to implement projects that demonstrate innovative solutions to conservation challenges and provide measurable improvements and outcomes tied to the resource concerns they seek to address. [Read the RCPP Fact Sheet](#) (PDF, 542 KB).

RCPP is now a standalone program with its own funding--\$300 million annually. Moving forward, landowners and ag producers will enter into RCPP contracts and RCPP easements.

- Enhanced Alternative Funding Arrangement provision—NRCS may award up to 15 AFA projects, which are more grant-like and rely more on partner capacity to implement conservation activities.
- Three funding pools reduced to two—the National pool was eliminated. Partners must apply to either the Critical Conservation Area (CCA) or State/Multistate funding pool.
- Emphasis on project outcomes all RCPP projects must now develop and report on their environmental outcomes.

Who is Eligible

Partner Eligibility

Eligible organizations interested in partnering with NRCS on conservation projects can develop applications for the RCPP competition. The lead partner for an RCPP project is the entity that submits an application, and if selected for an award is ultimately responsible for collaborating with NRCS to successfully complete an RCPP project.

See the RCPP funding announcement for details about what types of organizations are eligible to apply.

Producer and Landowner Eligibility

Once NRCS selects a project and executes an RCPP agreement with a lead partner, agricultural producers may participate in an RCPP project in one of two ways. First, producers may engage with project partners and delegate a willing partner to act as their representative in working with NRCS. Second, producers seeking to carry out conservation activities consistent with a RCPP project in the project's geographic area can apply directly to NRCS.

Land Eligibility

RCPP projects must be carried out on agricultural or nonindustrial private forest land or associated land on which NRCS determines an eligible activity would help achieve conservation benefits (i.e., improved condition of natural resources resulting from implementation of conservation activities).

Eligible conservation activities may be implemented on public lands when those activities will benefit eligible lands as determined by NRCS and are included in the scope of an approved RCPP project.

RCPP Conservation Activities

RCPP projects may include a range of on-the-ground conservation activities implemented by farmers, ranchers and forest landowners. These activities include:

- Land management/land improvement/restoration practices
- Land rentals
- Entity-held easements
- United States-held easements
- Public works/watersheds

District & State Cost Share Programs

The Kentucky Soil Erosion and Water Quality Cost Share Program and the Kentucky Soil Stewardship Program were created to help agricultural operations protect the soil and water resources of Kentucky and to implement their agriculture water quality plans. The program helps landowners address existing soil erosion, water quality and other environmental problems associated with their farming or woodland operation.

The 1994 Kentucky General Assembly established this financial and technical assistance program. Kentucky Revised Statute 146.115 establishes that funds be administered by local conservation districts and the Kentucky Soil and Water Conservation Commission with priority given to animal waste-related problems, agricultural district participants and to producers who have their Agriculture Water Quality plans on file with their local conservation districts. Funding comes from the Kentucky General Assembly through direct appropriations to the program from the Tobacco Settlement Funds and from funds provided by the Kentucky Department of Agriculture.

Practices eligible for cost share are:

- Agriculture and animal waste control facilities
- Animal waste utilization
- Vegetative filter strips
- Integrated crop management
- Closure of agriculture waste impoundment
- Soil health management
- Precision nutrient management
- Pasture and hay land forage quality
- Rotational grazing system establishment
- Livestock stream crossing

- Sinkhole protection
- Heavy use area protection
- Water well protection
- Forest land and cropland erosion control
- Pesticide containment
- Sinkhole protection
- Riparian area protection
- Strip intercropping system
- On-farm fallen animal composting

KY State Cost Share



Farm Service Agency

[Kentucky State Programs \(usda.gov\)](https://www.usda.gov)

NRCS provides Technical Assistance to our partner, the Farm Service Agency, for the Conservation Reserve Program (CRP). This assistance is a substantial workload in some NRCS field offices given the high levels of participation. The CRP Program is the USDA's single-largest environmental program. Producers enroll in CRP and plant long-term, resource-conserving covers to improve water quality, control soil erosion, and enhance habitats for waterfowl and wildlife. In return, USDA provides producers with annual rental payments. CRP contract duration is from 10 to 15 years. [Conservation Reserve Program](#)

KY Ag Development Funds County Programs



County Agricultural Investment Program (CAIP)

CAIP provides Kentucky agricultural producers with cost-share assistance on practices to allow them to improve and diversify their current farm operations. CAIP covers a wide variety of agricultural enterprises in its 11 investment areas, including, but not limited to, bees and honey, equine, forage, beef and dairy cattle, goats and sheep, horticulture, poultry, swine, timber and technology, as well as energy efficiency and production, farm infrastructure and water enhancement, marketing, and value-added production.

Key Guidelines:

- Only one individual per household is eligible to apply within a program year.
- Statewide Producer Maximum: \$5,000 in a program year
- Counties may choose 50/50 or 75/25 (program/producer)
- Requirements: Ag Water Quality Plan, project completed within the county applied, one (1) educational component prior to the disbursement of funds

Next Generation Farmer Program (NEXTGEN)

NextGen addresses the growing need for a specialized program that would benefit producers ages 18 to 40 that have been engaged in an agricultural operation for a minimum of three years.

Key Guidelines:

- Applicant shall be between the ages of 18 and 40.
- Applicant shall have engaged in an agricultural operation, as an owner, tenant, or employee for at least three (3) years. (proof by providing Schedule F for 3 years)
- A 3-year business plan is required.
- Uses the same 11 Investment Areas and Producer Guidelines as the CAIP.
- Counties may choose 50/50 or 75/25 (program/producer) level of reimbursement Eligible producers may receive up to \$5,000 per program year
- Lifetime limit \$15,000

Youth Agricultural Incentives Program (YOUTH)

YOUTH encourages students to engage in and explore agricultural opportunities.

Key Guidelines:

- Applicant shall be enrolled in elementary, middle or high school; this includes home school
- Applicant shall be at least 9 years of age by January 1 of funding year.
- Eligible up to \$1,500 maximum per program year on a pro-rated basis, cost-share 50/50
- All investments are for individual youth, not a larger school/organization project.
- Funding Areas: Agricultural Diversification , Animal Production, Forage & Grain Improvement , Showmanship (Beef, dairy, equine, goat, sheep, swine, poultry, rabbit) , Supervised Agriculture Experience (SAE) , Country Ham Projects

Conservation Planning

As new employees, it is critical that you take every opportunity to join experienced employees in the field meeting with clients. On-the-job training is a critical component of your development. Employees are responsible for ensuring there are receiving adequate opportunities to learn new skills. Work with your NRCS supervisor to identify key staff (perhaps from nearby offices) to include you on pertinent field visits to broaden your experience base.

Online or in-person training sessions have been established to assist planners with understanding the planning tools used to justify and document resource concerns in the planning process. Where applicable and available, in person trainings will be provided. Other training will be provided virtually.

Inquire about the opportunities to become a Certified Conservation Planner through Kentucky NRCS!

Important conversations and service provided to clients by staff is documented on NRCS-CPA-6 Conservation Assistance Notes form. This notation becomes part of the official file. Please work with your NRCS supervisor to understand the purpose and what to document as you work with your new clients. [cpa6.PDF \(usda.gov\)](#)

U.S. DEPARTMENT OF AGRICULTURE NATURAL RESOURCES CONSERVATION SERVICE		CONSERVATION ASSISTANCE NOTES	NRCS-CPA-6 11-97
LAND USER	ADDRESS	ACREAGE	LOCATION OF UNIT
CURRENT CONSERVATION OBJECTIVES			
LIST POSSIBLE ALTERNATIVE RESOURCE MANAGEMENT SYSTEMS THE NRCS CONSERVATIONIS TMIGHT CONSIDER WITH THE LAND USER (As objectives change record them in the notes)			
NOTES OF SIGNIFICANT ASSISTANCE PROVIDED, ALTERNATIVES CONSIDERED, DECISIONS REACHED, RESOURCE MANAGEMENT SYSTEMS OR COMPONENT PRACTICES INSTALLED, AND FOLLOWUP PROVIDED MAY BE RECORDED CHRONOLOGICALLY BELOW AND ON ADDITIONAL PAGES TO PROVIDE A HISTORY OF RESOURCE CONSERVATION PLANNING AND IMPLEMENTATION ACTIVITIES WITH THE LAND USE. INCLUDE AND EVALUATION OF SIGNIFICANT AND SOCIAL, CULTURAL, ECONOMIC, AND ENVIRONMENTAL RESOURCES. (These included consideration of wetlands, flood plains, endangered species, archeological values, prime lands, etc.)			
DATE	ASSISTED BY (initials)	NOTES	

Nine Step Conservation Planning Process

The Natural Resources Conservation Service uses a nine step planning process whenever it begins a project. The purpose of the steps is to develop and implement plans that protect, conserve, and enhance natural resources within a social and economic perspective.

1 - Identify Problems and Opportunities

Everyone needs a reason to plan. Planning can start with a problem, an opportunity, shared concerns, or a perceived threat. Initial opportunities and problems are first identified based on readily available information provided by the client(s). There may be information available through the County Conservation Districts or through a larger-scale conservation plan. The [Little River Salt Marsh Restoration Project](#) is an excellent example of how this process worked on an area-wide scale, with multiple stakeholders and objectives.



2 - Determine Objectives

During this step, the stakeholders identify their objectives. A conservationist guides the process so that it includes both the stakeholder needs and values and the resource uses and on-site and off-site ecological protection. Objectives may need to be revised and modified as new information is learned later in the inventory and analysis stages. Objectives may not be finalized until Step 4 of the planning process.

3 - Inventory Resources

In this step, appropriate natural resource, economic and social information for the planning area is collected. The information will be used to further define the problems and opportunities. It will also be used throughout the entire process to define alternatives and to evaluate the plan. It is important that as much information as possible can be collected so that the plan will fit both the needs of the landowner and the natural resources. Inventories can range from a farmstead or small watershed all the way up to a complete inventory of resources for a state or the entire nation, such as with the [NRCS National Resources Inventory](#) or the [Soil Survey Program](#).





4 - Analyze Resource Data

Study the resource data and clearly define existing conditions for all of the natural resources, including limitations and potential for the desired use. This step is crucial to developing plans that will work for a landowner and their land. It also provides a clear understanding of the baseline conditions will help to judge how effective a project is after it has been put into place.

5 - Formulate Alternatives

The purpose of this step is to achieve the goals for the land, by solving all identified problems, taking advantage of opportunities, and meeting the social, economic, and environmental needs of the planning project. With NRCS conservation planning, we often can help landowners formulate alternatives based on [cost-sharing programs](#) that help offset the financial expense of implementing conservation practices.



6 - Evaluate Alternatives

Evaluate the alternatives to determine their effectiveness in addressing the clients problems, opportunities and objectives. Attention must be given to those ecological values protected by law or executive order.

7 - Make Decisions

At this point the landowner chooses which project or plan will work best for their situation. The planner prepares the documentation. In the case of an areawide plan, public review and comment are obtained before a decision is reached.



8 - Implement the Plan

[Technical assistance](#) is provided to help with the installation of adequate and properly-designed conservation practices. At this point in NRCS conservation planning, our [conservation engineers](#) step in and make designs based on our [technical standards](#). Also,

assistance is given in obtaining permits, land rights, surveys, final designs, and inspections for structural practices.

9 - Evaluate the Plan

Conservation planning is an ongoing process, that continues long after the implementation of a conservation practice. By evaluating the effectiveness of a conservation plan or a practice within a plan, stakeholders can decide whether to continue with other aspects of an overall areawide plan.



https://www.nrcs.usda.gov/wps/portal/nrcs/detail/national/programs/financial/eqip/?cid=nrcs144p2_015695

Field Office Technical Guide (FOTG)

What is the Field Office Technical Guide?

Technical guides are the primary scientific references for NRCS. They contain technical information about the conservation of soil, water, air, and related plant and animal resources.

Technical guides used in each field office are localized so that they apply specifically to the geographic area for which they are prepared. These documents are referred to as Field Office Technical Guides (FOTGs).

What information is contained in FOTG?

Section I General References

This section contains general state maps, descriptions of Major Land Resource Areas, watershed information, and links to NRCS reference manuals and handbooks. Section I contains links to research universities and other partners NRCS collaborate and work with. Section I also contains conservation practice cost data, agricultural laws and regulations, cultural resources, and information about protected plant and animal species.

Section II Natural Resources Information

This section contains detailed sources of information about soil, water, air, plant, and animal resources. NRCS Soil Surveys, Hydric Soils Interpretations, Ecological Site Descriptions, Forage Suitability Groups, Cropland Production Tables, Wildlife Habitat Evaluation Guides, Water Quality Guides, and other related information can be found in this section.

Section III Resource Concerns and Planning Criteria on NRCS conservation planning criteria, which establish standards for resource conditions that help provide sustained use.

Section IV Practice Standards and Specifications

This section contains NRCS's Conservation Practice Standards and Practice Support Documents. The Practice Standards section defines the conservation practices. The section also does the following:

- Explains the purpose of conservation practices;
- Identifies the conditions where practices can be used;
- lists required criteria when practices are implemented;
- explains considerations for site-specific implementation;
- lists requirements for plans and specifications;
- specifies requirements for operation and maintenance, and;
- cites technical references related to the practice standard.

Section V Conservation Effects

This section contains background information on how Conservation Practices affect resource concerns in the state.

Access Kentucky NRCS FOTG: <https://efotg.sc.egov.usda.gov/ /state/KY>



Engineering Training

Staff are encouraged to take advantage of the virtual/self-paced engineering training, in-person formal and OTJ training, and familiarization of various engineering resources that will assist as you learn your roles and responsibilities.

Throughout the year, Lunch & Learn virtual trainings may cover engineering topics of interest. Refer to the [Lunch and Learn Calendar](#) for current training information.

[Engineering 101 Training](#)

This self-paced training should be the first you work through (access via the link above). Within the spreadsheet are links to pre-recorded videos that you can watch at your convenience. Document your progress and when all items are viewed, note as complete on the Partner Training Log. Area Engineering Staff will provide the Surveying 101/Note-Keeping Instructor-Led/Field portion of the training on a scheduled basis. Reach out to your Area Engineering staff upon completion of the self-paced course to determine schedule.

[Helpful Links](#)

The Helpful Links above, access through KY NRCS Engineering Sharepoint, has an Engineering Conversion sheet, a Surveying & Note Keeping document, algebra, geometry and trigonometry sheets, etc. to print and keep handy as a reference.

[Utility Safety / Kentucky811](#)

Engineering References - [eDirectives](#)

General Manual (GM) [210-GM]

National Engineering Handbook (NEH)

National Engineering Manual (NEM)

Technical Notes/Releases

User Guides [EFH-2, Win-Pond, WinTR-55, AWM, EFT]

Kentucky NRCS Engineering Service Area Boundaries

Dan Stangeland, Civil Engineer, Madisonville
 William Scates, Civil Engineer, Madisonville
 Marion Jones, CET, Madisonville
 Ray Jones, CET, Mayfield

Carlos Roda, Civil Engineer, Bowling Green
 Jared Wolfe, Civil Engineer, Bowling Green
 Markita Givens, CET, Bowling Green

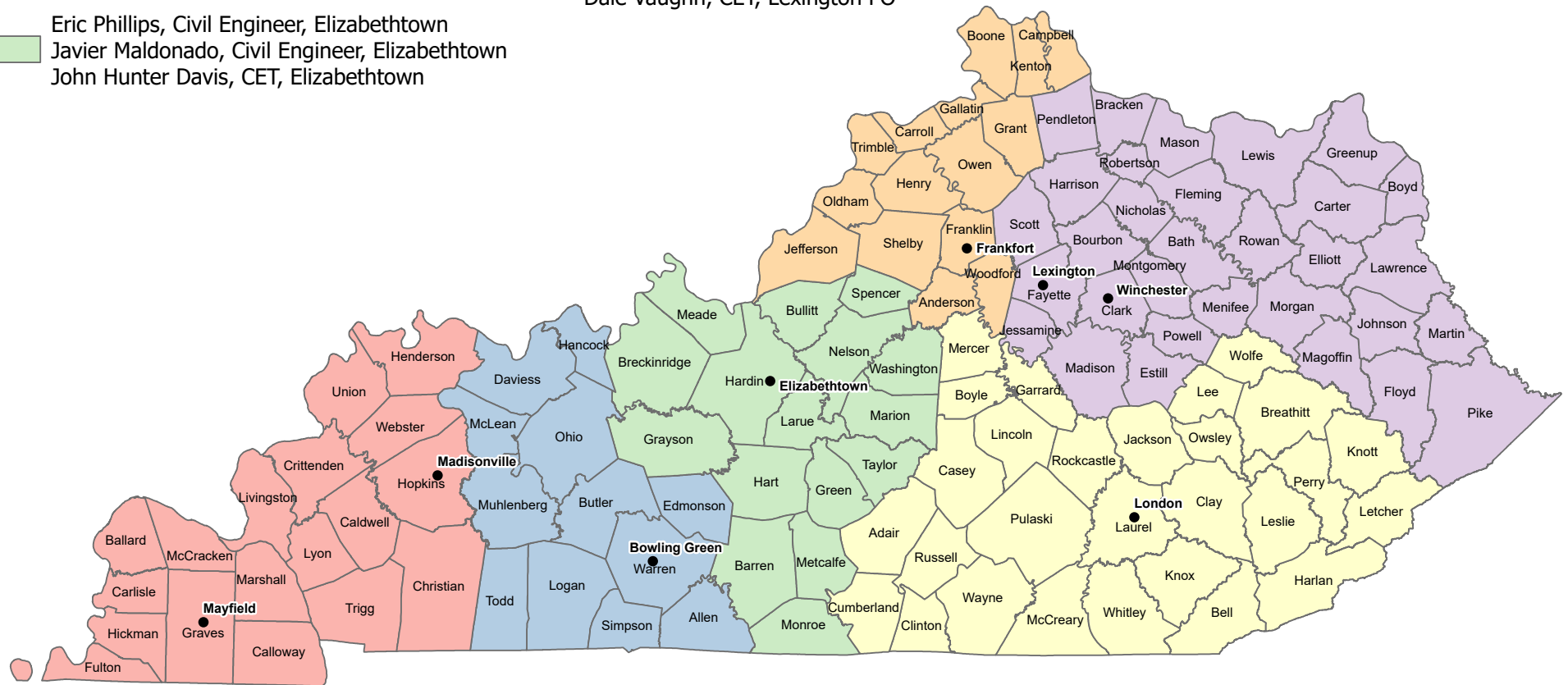
Eric Phillips, Civil Engineer, Elizabethtown
 Javier Maldonado, Civil Engineer, Elizabethtown
 John Hunter Davis, CET, Elizabethtown

Bill Thomas, Civil Engineer, Frankfort
 Logan Brett Stevens, CET, Frankfort

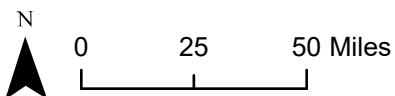
Richard Norris, Civil Engineer, London
 Jordan Luciano, Civil Engineer, London
 Clint Jaykob Hubbard, CET, London

Troy Williams, Civil Engineer, Winchester
 Dale Vaughn, CET, Lexington FO

State Office Engineering Staff, Lexington
 Scott Schneider, State Conservation Engineer
 Alan Goble, Civil Engineer
 Chris Haley, Watershed Engineer
 Valeshka Mussenden Ferdinand, Civil Engineer
 Ryan Leazenby, CET
 VACANT, Geologist



Date: August 2021



Common Practices Installed in Kentucky

Engineering

The below chart shows the most common engineering practices planned and installed in Kentucky. Staff should become familiar with the following practices through review of eFOTG practice standard, example designs, the Kentucky Conservation Practices Guide Book, and videos available at [Conservation at Work Video Series | Farmers.gov](#). Staff are responsible for their professional development and should take initiative to work with your supervisor or nearby experienced employees to coordinate for on-the-job training. Staff should eventually submit a completed design to the Area Engineer for review and achievement of Engineering Job Approval Authority for practices relevant for your work unit.

NRCS Practice Code	Practice Grouping	Conservation @ Work Video	OTJ Training	Submit Design for JAA
313	Waste Storage Facility			
342	Critical Area Planting*			
367	Roofs and Covers			
484	Mulching *			
558	Roof Runoff Structure			
561	Heavy Use Area Protection			
441	Irrigation System, Microirrigation			
325	High Tunnel System *			
642	Water Well			
516	Livestock Pipeline			
533	Pumping Plant			
614	Watering Facility			
574	Spring Development			
516	Livestock Pipeline			
614	Watering Facility			
561	Heavy Use Area Protection			
575	Trails and Walkways			
578	Stream Crossing			
560	Access Road			
587	Structure for Water Control			
378	Pond			
516	Livestock Pipeline			
561	Heavy Use Area Protection			
614	Watering Facility			

Note: Practices listed in **bold** are the main practice and regular are component or associated conservation practices. Not all associated practices are listed for each grouping.

Agronomic Training

The chart below details the most common agronomic practices utilized in KY NRCS. Virtual trainings by specialists will be provided as an overview of the most common practices, with practical OTJ training opportunities to follow. The below listing shows a sampling of tools available for some common agronomic practices. Refer to individual practice standards, Implementation Requirements, etc. for additional information. **A specific calendar/schedule of trainings will be supplied to participants.**

Staff should work through their Supervisor and ECS Staff to develop a Agronomic Job Approval Authority Chart within 1 year of employment.

- Prescribed Grazing 528 (Tools: Pasture Condition Score (PCS) / KY Graze)
- Stream Visual Assessment Protocol (SVAP2))
- Wildlife Habitat Evaluation Guide (WHEG)
- Revised Soil Loss Equation (RUSLE2)
- Farm Irrigation Rating Index (FIRI)
- Windows Pesticide Screening Tool (WINPST)
- Soil Survey / Soil Health Assessment
- Forestry Tools

NRCS Practice Code	Practice Grouping	Conservation @ Work Video	OTJ Training	Submit Design for JAA
102 590	Comprehensive Nutrient Management Plan (CNMP) Nutrient Management Plan			
647 647	Upland Wildlife Habitat Management Early Successional Habitat Development			
649	Structures for Wildlife			
386	Field Border			
420	Wildlife Habitat Planting			
314 315	Brush Management Herbaceous Weed Management			
325	High Tunnel System			
327	Conservation Cover			
328	Conservation Crop Rotation			
329	Residue and Tillage Management, No Till			
340	Cover Crop			

382	Fence			
390	Riparian Herbaceous Buffer			
391	Riparian Forest Buffer			
528	Prescribed Grazing			
472	Access Control			
511	Forage Harvest Management			
512	Forage & Biomass Planting			
490	Tree/Shrub Site Preparation			
612	Tree/Shrub Planting			
666	Forest Stand Improvement			

Note: Practices listed in **bold** are the main practice and regular are component or associated conservation practices. Not all associated practices are listed for each grouping.

Partner Training Log	Date Complete	Supervisor Initials
Conservation Planning Part 1 (NRCS-NEDC-000019)		
Intro to FOTG (NRCS-NEDC-000149)		
Cultural Resources Training Series Part 1 (NRCS-NEDC-000141)		
Environmental Evaluation Webinar Series No 1 (NRCS-NHQ-000011)		
Environmental Evaluation Webinar Series 2 (NRCS-NHQ-000012)		
Overview of Water Quality for Conservation Planners (NRCS-NHQ-000038)		
Nitrogen Management and Concerns (NRCS-NHQ-000039)		
Sediment Management for Water Quality (NRCS-NHQ-000041)		
Water Bodies (NRCS-NHQ-000042)		
Conservation Planning Business Tool Training (Conservation Desktop) (NRCS-NHQ-LOCAL000002)		
Assessment Tools Training Specific to Employee's Location. Examples include KY Gra e, SVAP, WinPST		
Planning Criteria Training (NRCS-NHQ-000008)		
Using Basic Soils & Web Soil Survey to Interpret Land Capabilities & Limitations (NRCS-NHQ-000009) OR (NRCS-NEDC-000416)		
State Specific Training & Required Deliverables- Apprentice Planner (NRCS-NHQ-000024)		
Engineering 101 (Self-Paced/ Virtual Training) 101 Field Surveying & Notes (Instructor-Led/Field Training)		
Engineering Design Components		
Fundamentals of Highly Erodible Land and Wetland Conservation Provisions (0040)		

Partner Training Log	Date Complete	Supervisor Initials
<i>List local priority Engineering Practices below:</i>		
KICT Training		
Proper Practice Certification Checkout Documentation, A		
Phosphorous Management and Concerns (NRCS-NHQ-000040)		
Pest Management and Water Quality Implications (NRCS-NHQ-000043)		
Water Management (NRCS-NHQ-000044)		
Cultural Resources Training Part 2 (NRCS-NHQ-LOCAL-000001)		
Environmental Evaluation Webinar Series No 3-11 (NRCS-NHQ-000013)		
Fencing Standard Specifications		
Conservation on Croplands & Tools (Include RUSLE 2)		
Conservation on Grazing Lands (Include KYGraze Tool)		
Conservation for Animal Feeding Operations (Includes NMP vs. CNMP understanding)		
Conservation on Forest Lands (Includes KYWHEP)		
Understanding Soil Survey Understanding Soil Health Assessment (contact Area Resource Soil Scientist for scheduling)		
Understand NRCS Cost-Share Programs		
Understand State & Local Cost Share Programs		
Permits & Regulations for Conservation Work		
Achieve Level I (Apprentice) Conservation Planner Status within 24 months of employment. Enroll via AgLearn		

Resources

Cultural Resources Information-

- o Located on KY NRCS Share Point Site / Technology / Cultural Resources (via above link).

National Resource Concern List and Planning Criteria

- o <https://directives.sc.egov.usda.gov/OpenNonWebContent.aspx?content=45689.wba>
- o Also located on the Field Office Technical Guide for KY in Section III
 - <https://efotg.sc.egov.usda.gov/#/>
- o Also located in eDirectives
 - <https://directives.sc.egov.usda.gov/> > National Instructions > Title 450 – Technology > NI 450-309 Resource Concerns Planning Criteria > 309.20 NRCS Resource Concern List and Planning Criteria

National Planning Procedures Handbook (NPPH)

- o Located in eDirectives
 - <https://directives.sc.egov.usda.gov/> > Handbooks > Title 180 – Conservation Planning and Application > National Planning Procedures Handbook (NPPH), Amend. 8

Grazing Resources

- [Kentucky Graze](#)
- Pasture Condition Score Guide: located on KY NRCS Shared Site / Technology / [Grazing](#)

Resource Concerns Fact Sheets

- o Located in eDirectives
 - <https://directives.sc.egov.usda.gov/> > National Instructions > Title 450 – Technology > NI 450-309 Resource Concerns Planning Criteria > 309.22 Resource Concerns Fact Sheets
 -

[Soil Health Assessment \(Assessment Tool\)](#)

Helpful Web Links

Updated 9/29/2021

USDA NRCS

Kentucky NRCS Home Page: Find current program information (including applications for producers), etc.

<https://www.nrcs.usda.gov/wps/portal/nrcs/site/ky/home/>

Kentucky NRCS Shared Site: https://usdagcc.sharepoint.com/sites/nrcs_kentucky/SitePages/Home.aspx

Vehicle Management (to reserve and return our vehicles for field work). Obviously, can only use vehicles for official work.

https://usdafpacbc.servicenowservices.com/vm?id=return_a_vehicle_form&table=x_narns_veh_mgt_reservation&view=return_a_vehicle&sys_id=df0d81f1dbd78cd0f0ab750e0f96195d

Pro Tracts All things contracts

<https://protracts.sc.egov.usda.gov/Protracts/Default.aspx>

FSA Farm Records Producer Data Reports, FSA 156 EZ's. [https://intranet-](https://intranet-apps.fsa.usda.gov/frs/home.do?buttonSubmit=Y&option=reportSelection&pageToken=0)

[apps.fsa.usda.gov/frs/home.do?buttonSubmit=Y&option=reportSelection&pageToken=0](https://intranet-apps.fsa.usda.gov/frs/home.do?buttonSubmit=Y&option=reportSelection&pageToken=0)

FSA Subsidiary Eligibility information

<https://intranet-apps.fsa.usda.gov/Subsidiary/Subsidiary.do>

Brief History of NRCS: [Honoring 86 Years of NRCS – A Brief History | NRCS \(usda.gov\)](#)

Brief History of Conservation Districts: [NRCS History Articles - Conservation Districts | NRCS \(usda.gov\)](#)

Edirectives General Manual, Program Manuals, Engineering Field Handbook, National bulletins

<https://directives.sc.egov.usda.gov/default.aspx>

CART

<https://cart.sc.egov.usda.gov/>

FOTG. Access all NRCS Conservation Practice Standards along with other valuable resource information.

<https://efotg.sc.egov.usda.gov/#/details>

AgLearn

<https://aglearn.usda.gov/>

NRCS Employee Page Information for NRCS Employees another one stop shop for some of these links

<https://www.nrcs.usda.gov/wps/portal/nrcs/asl/national/people/employee/>

NRCS Webinars resource on various topics

[The Webinar Portal \(conservationwebinars.net\)](#)

Conservation at Work video series can be found at farmers.gov/conserve/conservationatwork.

KACD / DOC

Kentucky Association of Conservation Districts : [Kentucky Association of Conservation Districts \(kyconservation.com\)](http://kyconservation.com)

KACD 75/25 Technicians Site Only: [KACD 75/25 Grant Resource Page \(kyconservation.com\)](#)

Kentucky Division of Conservation: [Conservation - Kentucky Energy and Environment Cabinet](#)

Kentucky Office of Agriculture Policy: [Kentucky Office of Agricultural Policy \(kyagr.com\)](http://kyagr.com)

Kentucky Association of Conservation Districts



Shane Wells, President

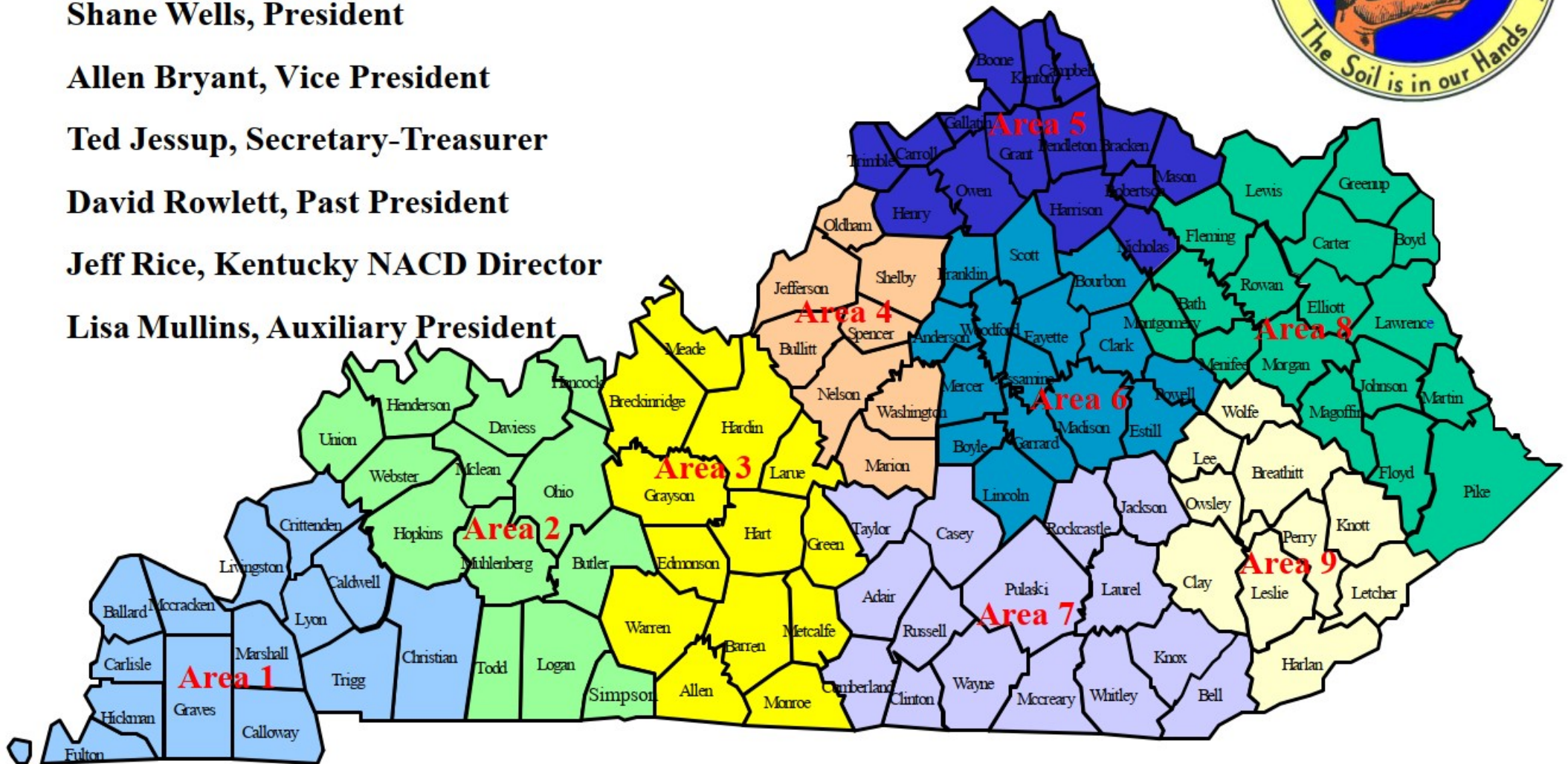
Allen Bryant, Vice President

Ted Jessup, Secretary-Treasurer

David Rowlett, Past President

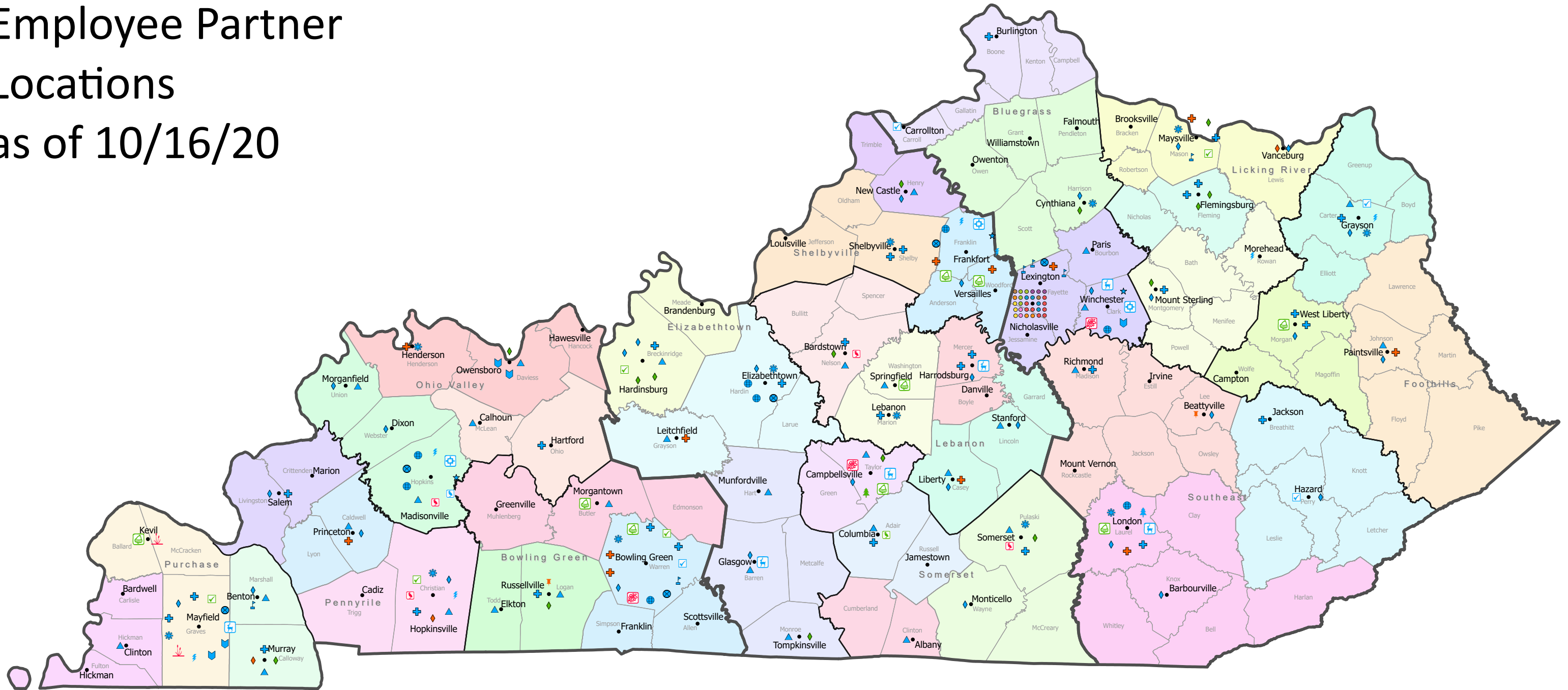
Jeff Rice, Kentucky NACD Director

Lisa Mullins, Auxiliary President



- Area 1 – Rod Murphy, Lyon Area 4 -Joe Bernard Lockett , Marion Area 7–Roy Reynolds, Rockcastle
- Area 2 – Ernie Ezell, North Logan Area 5 – Jennifer Burgan, Harrison Area 8 – Doug DeRossett, Floyd
- Area 3 – Rhodes Hester, Warren Area 6 – Steve Coleman, Franklin Area 9 – Doug Hensley, Perry

USDA NRCS KY Employee Partner Locations as of 10/16/20



- | | | | |
|---------------------|---------------------------|--------------------------------|---|
| ★ ASTC FO | 🦌 FB RC | ✳️ SDC | State Office Staff
● STC
● ECS
● Easements
● Mgt. & Strategy
● Engineering
● Programs
● Soils
● Partnerships |
| 🏠 Area Admin Coord. | 🌲 Forester | 🌿 Wetland Technician | |
| 🌿 Area Liaison | ✅ PSS | 👷 Contractor, ACES | |
| 📍 Area RC | 👤 Pathways Intern | 👷 Contractor, KDFWR | |
| 🦉 Biologist | 👤 Program Asst | 👷 Contractor, Other | |
| 🌐 CE | ⚡ RC | 🇺🇸 Federal | |
| ⊗ CET | 👤 Resource Soil Scientist | • Locations with a USDA server | |
| ▲ DC | ✚ SC | | |
| 🌊 DOC | ◆ SCT | | |

For Internal Use Only

File: SamplePersonnelMaps Date Exported: 1/27/2021 This map is for assessment and planning purposes only. It is not intended to be used for legal description, conveyance, authoritative definition of legal boundary, or property title.



KY NRCS DIRECTORY

Work Unit	Name	Location	Position	Type	Office #	Cell #
Area 1	Joe Wagner	Madisonville	ASTC FO	Federal	270-821-4430	270-619-0184
	Loretta Klein	Madisonville	Area Admin Coord.	Federal	270-245-3393	270-889-3305
	Jennifer Chastain	Hopkinsville	Area RC (Programs)	Federal	270-987-3503	270-705-0348
	Pennie Day	Madisonville	Area RC (Tech)	Federal	270-821-4464	270-705-6050
	Craig Givens	Russellville	DC	Federal	270-726-2618	270-727-2348
	Todd Templeton	Mayfield	FB RC	Federal	270-247-9529	270-889-3296
	Theresa Priddy	Bowling Green	PSS	Federal	270-936-6318	270-936-6318
Bowling Green	Justin Smith	Bowling Green	SDC	Federal	270-843-1111	606-548-0941
	Tyler Reagan	Bowling Green	Area Liaison (KDFWR)	Contract	270-843-1111	270-936-6344
	Nick Christian	Elkton	DC	Federal	270-265-2268	270-889-1992
	Rick Burbridge	Morgantown	DC	Federal	270-526-3784	270-356-0136
	Jay Nelson	Bowling Green	DOC	Contract	270-590-1825	270-590-1825
	Shanna Drake	Morgantown	DOC	Contract	270-526-3765	270-288-3074
	Cheryl Jackson	Russellville	Program Asst (ACES)	Contract	270-726-2618	270-726-2618
	Erin Baker	Bowling Green	PSS	Contract	270-843-1111	270-936-6340
	Logan Duke	Russellville	SC	Federal	270-726-2618	270-889-3305
	Abigail Jones	Bowling Green	SC	Federal	270-843-1111	270-843-1111
	Hunter Bevil	Bowling Green	SC	Federal	270-685-1707	270-705-5009
	Michael Andrews	Bowling Green	SC (ACES)	Contract	270-639-5763	270-639-5763
	Ruth Pike	Bowling Green	SC (ACES)	Contract	270-846-1111	270-843-1111
	Shannon O'Hara	Bowling Green	SCT	Federal	270-805-7795	270-936-6350
Travis Keeling	Russellville	50/50 SCT	Contract	270-726-2618	270-726-2618	
Bowling Green Eng	Carlos Roda	Bowling Green	CE	Federal	270-936-6349	270-804-1532
	Markita Givens	Bowling Green	CET	Federal	270-936-6343	270-705-9817
Madisonville Eng	Dan Stangeland	Madisonville	CE	Federal	270-825-2414	270-245-7546
	William Scates	Madisonville	CE	Federal	270-825-2414	270-825-2414
	Marion Jones	Madisonville	CET	Federal	270-825-2414	270-245-7616
	Ray Jones	Mayfield	CET	Federal	270-247-9525	270-356-6331
Ohio Valley	Justin Mooney	Henderson	SDC	Federal	270-826-3450	270-213-9525
	Brad Brown	Madisonville	DC	Federal	270-821-4430	859-338-6562
	Dwayne Sandefur	Owensboro	DC	Federal	270-685-1707	270-804 -2047
	Jason Cole	Morganfield	DC	Federal	270-389-2393	270-705-5772
	Kent Stewart	Calhoun	DC	Federal	270-273-3655	270-804-0587
	Ryan Pendley	Hartford	SC	Federal	270-936-6344	270-925-8212
	Rodney Bozarth	Henderson	SC (ACES)	Contract	270-826-3450	270-826-3450
	Danny Brooks	Dixon	SCT	Federal	270-639-5763	270-213-8021
	Madison Hughes	Owensboro	50/50 SCT	Contract	270-685-1707	270-685-1707
	Levi Sutton	Morganfield	SCT	Federal	270-639-5763	270-389-1981
Kirk Greenfield	Madisonville	Biologist (KDFWR)	Contract	270-821-4430	270-821-4430	
Pennyrile	Frank Yancey	Hopkinsville	SDC	Federal	270-987-3507	270-625-3968
	Sheila Keeling	Hopkinsville	DC	Federal	270-885-5066	270-804-0755
	Katrina Rucker	Hopkinsville	PSS	Contract	270-987-3504	270-987-3504
	Beth Stanley	Salem	SC	Federal	270-664-3590	270-804-1126
	Marty Lewis	Hopkinsville	SC	Federal	270-987-3498	270-987-3498
	Thela Blythe	Princeton	SC (ACES)	Contract	270-365-6530	270-365-6530
	Austin White	Hopkinsville	SCT	Federal	270-885-8688	270-805-7748
	Brian Hacker	Princeton	SCT	Federal	270-449-3064	270-805-7761
	Duncan Thomas	Salem	SCT	Federal	270-664-3590	270-285-3095
	Richard Holt	Hopkinsville	SCT (ACES)	Contract	270-885-5066	270-885-5066
	Madeline Pratt	Hopkinsville	Biologist (KDFWR)	Contract	270-885-5066	270-885-5066
Purchase	Wendy Fiala	Mayfield	SDC	Federal	270-247-9525	270-625-4814
	Diana Angle	Benton	DC	Federal	270-527-3236	270-889-1047
	Scott Wildharber	Clinton	DC	Federal	270-653-6457	270-804-1329
	Shea Sykes	Murray	DC	Federal	270-753-5151	270-889-3303
	Kristine Whybark	Kevil	DOC	Contract	270-462-8980	270-462-8980
	Miranda Tabor	Benton	Pathways Intern	Federal	606-474-5183	270-213-9674
	Christy Anton	Mayfield	PSS	Contract	270-247-9525	270-247-9525
	Heath Garris	Murray	SC	Federal	270-753-1781	270-804-2160
	Jeffrey McCall	Mayfield	SC	Federal	270-247-9525	270-247-9525
	Ryan McCafferty	Mayfield	SC	Federal	270-247-9529	270-970-4379
	Jordan Madding	Mayfield	SCT	Federal	270-247-9525	270-804-1312
	Kyle Ballard	Benton	SCT	Federal	270-462-8980	270-705-2925
	Phillip Housden	Murray	SCT (ACES)	Contract	270-753-1781	270-753-1781
	Emily Johnson	Murray	50/50 SCT	Contract	270-753-1781	270-753-1781
	Carl Hannon	Kevil	Wetland Technician (KDFWR)	Contract	270-462-8980	270-462-8980

KY NRCS DIRECTORY

Work Unit	Name	Location	Position	Type	Office #	Cell #
Area 2	Lacey Gaw	Frankfort	ASTC FO	Federal	502-685-5203	859-338-8025
	Tim Bartee	Frankfort	Area RC (Programs)	Federal	502-695-5203	270-570-0484
	John Graham	Frankfort	Area RC (Tech)	Federal	859-224-7438	859-227-2905
	Loretta McGuire	Frankfort	Area Admin Coord.	Federal	502-871-3912	270-401-5824
	Brian Boone	Glasgow	FB RC	Federal	270-629-6811	270-629-6811
	Kathy Hodges	Campbellsville	FB RC	Federal	270-465-8554	270-889-1264
	Mary Ann Sharp	Harrodsburg	FB RC	Federal	859-734-6889	859-285-3973
Elizabethtown	Buck Hulsey	Elizabethtown	SDC	Federal	270-298-3340	270-804-0582
	Jared Bartley	Tompkinsville	50/50 SCT	Contract	270-487-6528	270-487-6528
	Nathan Hinton	Hardinsburg	50/50 SCT	Contract	270-856-5263	270-856-5263
	William Willingham	Hardinsburg	50/50 SCT	Contract	270-856-5263	270-856-5263
	BJ Stith	Hardinsburg	DC	Federal	270-756-2776	270-756-2776
	Fanny Ye	Leitchfield	DC	Federal	270-259-3716	270-816-7843
	Lydia Smith	Tompkinsville	DC	Federal	270-487-6528	270-570-0635
	Melinda Cave	Munfordville	DC	Federal	270-524-5631	270-889-3297
	Megan Bennett	Hardinsburg	PSS	Contract	270-856-5263	270-856-5263
	Anna Arthur	Elizabethtown	SC	Federal	270-765-2273	270-969-8682
	Brad Haney	Hardinsburg	SC	Federal	270-298-3340	270-805-7730
	Brent Miller	Leitchfield	SC (ACES)	Contract	270-259-3716	270-259-3716
	Bridgett Pile	Hardinsburg	SCT	Federal	270-422-3183	270-816-7811
	Brooke Lucas	Hardinsburg	SCT	Federal	270-756-5263	270-756-5263
	Bryan King	Glasgow	SCT	Federal	270-629-2081	270-925-1026
	Michael Zahrdt	Elizabethtown	SCT	Federal	270-765-2273	270-401-9266
Elizabethtown Eng	Eric Phillips	Elizabethtown	CE	Federal	270-765-2273	270-307-7027
	Javier Maldonado	Elizabethtown	CE	Federal	270-936-6342	270-804-1256
	John Davis	Elizabethtown	CET	Federal	270-865-2702	502-750-1460
Frankfort Eng	Bill Thomas	Frankfort	CE	Federal	502-695-5202	859-475-3282
	Logan Stevens	Frankfort	CET	Federal	502-695-5203	502-663-2480
Lebanon	Matt Norfleet	Lebanon	SDC	Federal	270-692-3351	970-413-3645
	Michael Hahn	Bardstown	50/50 SCT	Contract	502-348-8664	502-348-8664
	Susanne Ince	Campbellsville	50/50 SCT	Contract	270-465-4651	270-465-4651
	Paul Veech	Springfield	DC	Federal	502-484-2719	502-750-2184
	Suzanne Harris	Bardstown	DC	Federal	502-348-3363	502-390-1521
	John Scarpa	Stanford	DC	Federal	606-365-2588	606-365-2588
	Kimberly Bartley	Springfield	DOC	Contract	502-484-2719	502-484-2719
	Brandon Campbell	Harrodsburg	SC	Federal	859-734-6889	859-612-1047
	Hayley Baird	Bardstown	SC	Federal	502-348-3363	502-348-3363
	James Shields	Harrodsburg	SC	Federal	859-734-4326	606-315-8948
	Patrick Scott	Lebanon	SC	Federal	270-765-2273	270-804-2090
	Herbert Davis	Liberty	SC (ACES)	Contract	606-787-6581	606-787-6581
	John Benson	Stanford	SCT	Federal	606-365-2214	606-365-2214
	Libby Pingleton	Harrodsburg	SCT	Federal	502-871-3922	859-588-5839
	Steven Gray	Liberty	SCT	Federal	606-787-6581	270-705-5249
	Cody Stephens	Bardstown	WRE Biologist (KDFWR)	Contract	502-348-3363	502-348-3363
Shelbyville	Greta Steverson	Shelbyville	SDC	Federal	502-633-3640	502-321-2766
	Curtis Coombs	New Castle	50/50 SCT	Contract	502-845-2820	502-845-2820
	Bryan Jacobs	New Castle	DC	Federal	502-845-2820	606-359-3072
	James Roe	Frankfort	DOC	Contract	502-782-7056	502-782-7056
	Kimberly Barton	Frankfort	DOC	Contract	502-695-5203	502-695-5203
	Avery Fierros	Shelbyville	SC	Federal	502-633-3294	270-705-3725
	William Price	Shelbyville	SC	Federal	502-633-3294	502-232-3002
	Calvin Bohannon	Frankfort	SC (ACES)	Contract	502-695-5203	502-695-5203
	Steve Jacobs	Frankfort	SC (ACES)	Contract	502-695-5203	502-695-5203
	Johnny Davenport	Frankfort	SCT	Federal	502-839-5667	502-839-5667
	Tony Roop	New Castle	SCT	Federal	502-845-2890	502-845-2890
Somerset	Jeff Upchurch	Somerset	SDC	Federal	606-678-4842	606-510-7639
	David Sayers	Somerset	50/50 SCT	Contract	606-678-4842	606-678-4842
	Jonah Price	Campbellsville	Area Liaison (KDFWR)	Contract	270-465-4651	270-465-4651
	Jon Anderson	Somerset	Biologist (KDFWR)	Contract	606-678-4842	606-678-4842
	Brent Beard	Columbia	DC	Federal	270-976-5227	606-510-7140
	Danny Hawes	Campbellsville	DC	Federal	270-465-8554	270-889-1062
	Danny Hughes	Albany	DC	Federal	606-387-5976	270-805-7836
	John Byrd	Somerset	DC	Federal	606-678-5416	606-305-0443
	Steven Olt	Campbellsville	DOC	Contract	270-465-4651	270-465-4651
	Ryan Jenkins	Campbellsville	Forester (NWTF)	Contract	270-465-4651	270-465-4651
	Brandon Underwood	Columbia	QF Biologist	Contract	270-384-6431	270-384-6431
	Jon Martin	Somerset	SC	Federal	606-678-4842	859-612-1049
	Majestee Hodges	Columbia	SC	Federal	270-384-6431	606-312-7213
	Larry Lewis	Monticello	SCT	Federal	606-348-9385	606-341-6703
	Mark Bonta	Campbellsville	SCT	Federal	270-465-8554	270-540-1106

KY NRCS DIRECTORY

Work Unit	Name	Location	Position	Type	Office #	Cell #
Area 3	Tony Nott	Winchester	ASTC FO	Federal	859-745-3140	859-428-6500
	Melissa Rucker	Winchester	Area Admin Coord.	Federal	859-744-3110	859-744-3110
	Nathan Hamilton	Lexington	Area RC (Programs)	Federal	859-233-0194	859-469-3354
	Jimmy Lyons	Morehead	Area RC (Tech)	Federal	859-498-5654	859-338-6567
	Richard Bowling	Grayson	DC	Federal	606-474-5184	606-282-2310
	Jennifer Harris	London	FB RC	Federal	606-864-2180	606-401-3041
	Will Turner	Winchester	FB RC	Federal	859-254-5806	859-285-5146
	Justin Coffey	London	Forester	Federal	606-864-2172	606-864-2172
	Lisa Taylor	Grayson	PSS	Federal	606-474-5183	606-474-5183
	Charles Farmer	Lexington	SC (ACES)	Contract	859-233-0194	859-233-0194
Bluegrass	Ian Young	Cynthiana	SDC	Federal	270-247-9529	859-227-2645
	Megan Baker	Paris	DC	Federal	859-987-1295	606-210-0565
	Sam Miller	Winchester	DC	Federal	859-624-1981	859-227-5905
	Tracy Yocum	Carrollton	PSS	Federal	502-732-6098	502-732-6098
	John Stork	Burlington	SC	Federal	859-586-6175	270-825-0804
	Delilah Poe	Winchester	SCT	Federal	606-724-5472	606-315-8784
	Kenny Copes	Cynthiana	SCT	Federal	859-234-2646	859-588-6347
	Ryan Ross	Cynthiana	50/50 SCT	Contract	859-234-2646	859-240-8327
	Randall Alcorn	Winchester	Area Liaison (KDFWR)	Contract	859-745-3100	859-745-3100
Foothills	Tony Burnett	Grayson	SDC	Federal	606-474-8585	859-227-8792
	Chris Slone	Paintsville	DC	Federal	606-798-5263	606-359-3017
	Pam Williams	West Liberty	DOC	Contract	606-743-3194	606-743-3194
	Lynda Rose	West Liberty	SC	Federal	606-666-5069	606-308-8004
	Gaige Meadows	Grayson	SC	Federal	270-765-2702	859-588-5803
	Bob Blanton	Paintsville	SC (ACES)	Contract	606-789-5263	606-789-5263
	Michael Franks	Paintsville	SCT	Federal	606-789-5263	606-872-3094
	Sierra Hoover	West Liberty	SCT	Federal	606-243-3194	606-548-0341
Licking River	Joe Ulrich	Maysville	SDC	Federal	606-759-5570	606-282-3096
	Jacob Fryman	Flemingsburg	50/50 SCT	Contract	606-845-6291	606-210-1271
	Roy Branam	Mt. Sterling	50/50 SCT	Contract	859-498-5487	859-498-5487
	Becky Clark	Flemingsburg	80/20 (NACD)	Contract	606-845-4841	606-845-4841
	Shelby Walker	Maysville	Pathways Intern	Federal	502-633-3294	502-633-3294
	Shonda Perry	Maysville	PSS	Contract	606-759-5763	606-759-5763
	Edsel Boyd	Flemingsburg	SC	Federal	606-845-6291	859-270-1349
	Brandon Jacobs	Maysville	SC	Federal	859-322-6455	859-361-4551
	Emily Anderson	Mt. Sterling	SC	Federal	606-759-5570	859-230-4813
	Hayley Perkins	Flemingsburg	SC	Federal	606-845-4841	270-804-2165
	Curtis Rosser	Maysville	SC (ACES)	Contract	606-759-5763	606-759-5763
	Mike Burnett	Vanceburg	SCT	Federal	606-845-6291	606-315-8768
	Ross Healy	Maysville	SCT	Federal	859-250-8844	606-235-1016
	Mitch Esham	Vanceburg	SCT (ACES)	Contract	606-796-3866	606-796-3866
	Catherine Applegate	Maysville	To roll to 75/25 SCT	Contract	606-759-5763	606-759-5763
London Eng	Richard Norris	London	CE	Federal	606-864-2172	606-401-6778
Southeast	Brian Jones	London	SDC	Federal	859-890-9167	606-260-9091
	Randall Templeman	Richmond	DC	Federal	606-256-2525	606-282-2569
	Doug Wilson	London	DOC	Contract	606-493-6250	606-493-6250
	Phillip Combs	Beattyville	Program Asst (ACES)	Contract	606-464-8480	606-464-8480
	Sherry Mullins	Hazard	PSS	Federal	606-666-5138	606-666-5138
	Will Lacy	Jackson	SC	Federal	606-666-5105	606-594-8099
	Katrina Stark	London	SC	Federal	606-864-2172	606-315-8985
	Jansen Koeberlein	Richmond	SC	Federal	859-624-1980	859-624-1980
	Jeff Moore	London	SC (ACES)	Contract	606-864-2172	606-864-2172
	Connie Sturgill	Hazard	SCT	Federal	606-439-1378	606-548-0926
	Frank Carr	Barbourville	SCT	Federal	606-546-3393	606-548-0270
	Jacob Brandenburg	Beattyville	SCT	Federal	606-464-8480	606-464-8480
	Jamie Ponder	London	SCT	Federal	606-864-2180	606-548-0872
Winchester Eng	Troy Williams	Winchester	CE	Federal	859-744-3110	859-381-7346
	Dale Vaughn	Lexington	CET	Federal	859-745-2828	859-298-9213
	Franklin Robinson	Lexington	Pathways Intern	Federal	606-864-2172	606-864-2172
	Jared Wolfe	Lexington	Pathways Intern	Federal	270-843-1111	270-727-8865
	Jordan Luciano	Lexington	Pathways Intern	Federal	606-864-2172	606-260-2475

State Office

Work Unit	Name	Location	Position	Type	Office #	Cell #
STC	Greg Stone	State Office	State Conservationist	Federal	859-224-7391	859-609-3619
	Lesley Johnson	State Office	Secretary	Federal	859-224-7391	859-609-3619
Easements	Reed Cripps	State Office	ASTC NR Planning	Federal	859-224-7373	859-227-5922
	Katherine Terry	Madisonville	Biologist	Federal	270-247-9529	270-727-1419
	David Edwards	Lexington	Easement Specialist (ACES)	Contract	859-224-7601	859-224-7601
	Allen Arthur	State Office	NR Spclst	Federal	859-224-7400	859-230-2129
	Donna Gilland	Mayfield	RC	Federal	270-247-9529	270-705-7667
	Matt Morrow Caleb Montagne	Lexington Mayfield	Realty Specialist Wetland Technician (KDFWR)	Federal Contract	859-224-7601 270-247-9529	270-805-7821 270-247-9529
ECS	Casey Shrader	State Office	SRC	Federal	859-224-7372	859-224-7372
	Chris Pappas	State Office	Archeologist	Federal	859-224-7350	270-207-8009
	Tyler Stumpf	State Office	Archeologist	Federal	859-224-7601	270-339-2401
	VACANT	State Office	Biologist	Federal		
	Randy Smallwood	State Office	Consv Agronomist	Federal	859-224-7329	859-285-4420
	Jared Calvert	Lexington	Forester (USFS)	Contract	859-224-7368	859-224-7368
	Adam Jones	State Office	NR Spclst	Federal	859-498-5654	859-270-7473
	Jennifer Walser	State Office	NR Spclst	Federal	859-224-7413	859-230-2673
Engineering	Scott Schneider	State Office	SCE	Federal	859-224-7383	859-421-0769
	Valeshka Mussenden	State Office	AE (5/7/9)	Federal	859-224-7309	859-609-5571
	Alan Goble	State Office	CE	Federal	859-224-7437	859-270-4013
Mgt. & Strategy	Christy Morgan	State Office	ASTC Mgt. & Strategy	Federal	859-224-7363	859-327-6532
	Elizabeth Parker	State Office	BSS	Federal	859-224-7401	859-338-6563
	Kelly Moore	State Office	FRS	Federal	859-224-7404	859-224-7404
	Vanessa Gentry-Ryland	State Office	Mgt. Analyst	Federal	859-224-7601	859-469-3114
Partnerships	Sonya Keith	State Office	ASTC Partnerships	Federal	859-224-7308	859-285-2704
	Maria Widmer	State Office	PSS	Contract	859-224-7601	859-224-7601
	Steve Beam	State Office	Watershed Engineer	Federal	859-224-7446	859-407-0084
	Justin Pius	State Office	Public Affairs	Federal	859-224-7364	859-321-2798
Programs	Deena Wheby	State Office	ASTC Programs	Federal	859-224-7403	859-227-0486
	Kate Little	State Office	RC	Federal	859-224-7458	859-285-3490
	Matt Hutchison	State Office	RC	Federal	859-224-7444	859-221-0090
Soils	Steve Blanford	State Office	State Soil Scientist	Federal	859-224-7607	859-227-6252
	David Chan	State Office	GIS Specialist	Federal	859-224-7603	859-285-5521
	Demetrio Zourarkis	State Office	GIS Specialist (ACES)	Contract	859-224-7601	859-224-7601
	David Gehring	Owensboro	Res Soil Scientist	Federal	270-685-1707	270-889-3304
	Kinzie Wyatt	Mayfield	RSS	Federal	270-493-1964	270-493-1964
	Jerry McIntosh	Mayfield	Soil Scientist	Federal	270-247-9529	270-247-9529
	Perri Pedley	Owensboro	Soil Scientist	Federal	270-685-1707	270-685-1707
	Scott Aldridge	Winchester	Soil Scientist	Federal	859-744-3110	859-745-3110

Employee Main Contacts

NRCS Supervisory District Conservationist: _____

NRCS Day-To-Day Supervisor (if different): _____

Work Unit Soil Conservationists: _____

Work Unit Soil Conservation Technicians: _____

Adjacent Work Unit Soil Conservationists: _____

Adjacent WU Soil Conservation Technicians: _____

Area Engineer/Location: _____

Area Soil Scientist/Location: _____

Other Key Staff/Position/Location: _____